Form: Course Syllabus	Form Number	EXC-01-02-02A
	Issue Number and Date	2/3/24/2022/2963 05/12/2022
	Number and Date of Revision or Modification	
	Deans Council Approval Decision Number	2/3/24/2023
	The Date of the Deans Council Approval Decision	23/01/2023
	Number of Pages	09

1.	Course Title	Management and Leadership in Nursing (clinical)
2.	Course Number	5701407
3.	Credit Hours (Theory, Practical)	2 credit hours (clinical)
	Contact Hours (Theory, Practical)	90 contact hours
4.	Prerequisites/ Corequisites	Critical Care Nursing – Clinical (5701302) / Management and Leadership in Nursing (5701406)
5.	Program Title	B.Sc in Nursing
6.	Program Code	-
7.	School/ Center	Nursing School
8.	Department	Community Health Nursing
9.	Course Level	Fourth year
10.	Year of Study and Semester (s)	First Semester 2024/2025
11.	Program Degree	B.Sc
12.	Other Department(s) Involved in Teaching the Course	English
13.	Learning Language	☐**Face to face learning ☐Blended ☐Fully online
14.	Learning Types	☐ **Moodle ☐**Microsoft Teams
15.	Online Platforms(s)	Management and Leadership in Nursing(clinical)
16	Issuing Date	23/01/2023
17.	Revision Date	

18. Course Coordinator:

Name:	Contact hours:
Office number: school of Nursing	Phone number:
Email:	

19. Other Instructors:

…………………………………

20. Course Description:

This course is complementary to the management and leadership in nursing theory course. The course is designed to provide an opportunity for students to train in health institutions to apply the basic concepts and principles in management through tasks and activities assigned to him/her during his/her training to provide safe care. In addition, individual or group projects will be assigned to test the acquisition of different management skills, referring to various hospital policies including national and international safety goals.

21. Program Intended Learning Outcomes:

PLO's	*National Qualifications Framework Descriptors*		
	Competency (C)	Skills (B)	Knowledge (A)
1.	☒	☐	☐
2.	☐	☒	☒
3.	☒	☒	☐
4.	☒	☐	☐
5.	☐	☒	☐
6.		☒	☒
7.	☒		

* Choose only one descriptor for each learning outcome of the program, whether knowledge, skill, or competency.

22. Course Intended Learning Outcomes: (Upon completion of the course, the student will be able to achieve the following intended learning outcomes

1 . discharge process for Organize nursing care for patients, admission process, and patients

2. Distinguish leadership styles of different nurse administrators

3. Demonstrate the role of the leader& manager for colleagues

4. Identify problem solving and decision making technique to resolve problems

5. Show professional behavior in dealing with client, their families', instructor, colleagues and health care team members.

6. Complies with course policies related to clinical practice as a student nurse

7. Interpret national and international safety goals policies

8. Identify   different leadership and management concepts and tasks

9. Apply management tasks: daily assignment sheets, end of shift report, incident report, narcotic report and weekly or month schedule

10. Integrate evidence-based practice in management and leadership concepts and principles

Course ILOs	The learning levels to be achieved						Competencies
	Remembering	Understanding	Applying	Analysing	evaluating	Creating	
1		∗					
2				∗			
3			∗				
4	∗						
5					∗		
6		∗					
7					∗		
8						∗	
9			∗				
10						∗	

23. The matrix linking the intended learning outcomes of the course -CLO's with the intended learning outcomes of the program -PLOs:

PLO's ∗ / CLO's	1	2	3	4	5	6	7	Descriptors**		
								K	S	C
1	∗									∗
2		∗						∗		
3		∗							∗	
4			∗							∗

5			*				*
6			*			*	
7				*	*		
8				*	*		
9				*		*	
10					*		*

*Linking each course learning outcome (CLO) to only one program outcome (PLO) as specified in the course matrix.

**Descriptors are determined according to the program learning outcome (PLO) that was chosen and according to what was specified in the program learning outcomes matrix in clause (21).

24. Topic Outline and Schedule:

Week	Lecture	Topic	ILO/s Linked to the Topic	Learning Types (Face to Face/ Blended/ Fully Online)	Platform Used	Synchronous / Asynchronous Lecturing	Evaluation Methods	Learning Resources
1	1.1	**Orientation to the course**	ILOs 6.1 , 7.1	Face to face	-	-	**Clinical performance evaluation**	**Course references**
	1.2	Applying orientation checklist		--	-	-		
	1.3							
2	2.1	**Seminar presentation see attachment 6 for topics**	ILO 6.1 , 7.1, 4.1, 4.2	Face to face	-	-	seminar evaluation form	**Course references**
	2.2							
	2.3							
3	3.1	**National and international Safety goals**	ILOs 1.1-1.2-3.1-5.1--7.1	Face to face		-	**Clinical performance evaluation** Quiz 1 & 2 **Written exam**	**Hospital Policies** -Course references
	3.2							
	3.3							

4	4.1	**Assignment sheet**	**ILOs 3.2, 5.1, 6.2**				**Evaluation criteria for Assignment sheet**	**Hospital Policies** -Course references -Hospital administrators
	4.2			Face to face				
	4.3							
5	5.1	**Narcotic report**	**ILOs 35.1, 6.2, 6.3**	Face to face			**Evaluation criteria for the Narcotic report**	**Hospital policy**
	5.2							
	5.3							
6	6.1	**Narcotic report**	**ILOs 5.1, 6.2, 6.3**	Face to face			**Evaluation criteria for the Narcotic report**	**Hospital policy**
	6.2							
	6.3							
7	7.1	**Incident report**	**ILOs 5.1,6.2,**	Face to face			**Evaluation criteria for- Incident report**	**Hospital Policies**
	7.2							
	7.3							
8	8.1	**Schedule**	**ILOs 5.1, 6.2**	Face to face			**Evaluation criteria for- Schedule**	**Hospital Policies** -Hospital administrators
	8.2							
	8.3							
9	9.1	**Role comparison**	**ILOs 5.1, 6.2**	Face to face			**Evaluation criteria for- role comparison**	**Hospital Policies** -Hospital administrators
	9.2							
	9.3							
10	10.1	**Problem solving process**	**ILO 3.1**	Face to face			**Problem solving evaluation criteria**	-Course references

11	11.1	Discussion of safety goals 2013&2014	Ilos6&7	Face to face			**Clinical performance evaluation** **Quiz 1 & 2** **Written exam**	**Course references**
12	12.1	Discussion of Departmental functions (infection control, in-service education	Ilos 7&4&5	Face to face			**Clinical performance evaluation**	**Course references**
	12.2							
	12.3							
13	13.1	Discussion of Departmental functions (infection control, in-service education	Ilos 4&5&6	Face to face				
	13.2							
	13.3							

25. Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	*Mark wt.	CLO's									
		1	2	3	4	5	6	7	8	9	10
Quiz 1	15	✳	✳	✳	✳						
Quiz2	15					✳	✳	✳			
Seminar	15	✳	✳	✳	✳						
Performance evaluation	10	✳		✳	✳						
Projects/reports (problem solving)	15					✳	✳	✳			
Final written exam	30				✳				✳	✳	✳
Total	100%										

* **According to the instructions for granting a Bachelor's degree.**

According to the principles of organizing semester work, tests, examinations, and grades for the bachelor's degree.

Final exam specifications table

No. of questions/ cognitive level						No. of questions per CLO	Total exam mark	Total no. of questions	CLO Weight	CLO no.
Create %10	Evaluate %10	analyse %10	Apply %20	Understand %20	Remember %30					
✱						1		2		1
	✱				✱	3		3		2
		✱				4		4		3
						3		3		4
	✱	✱				4		4		5
				✱		2		2		6
				✱		3		3		7
					✱	2		2		8
					✱	4		4		9
				✱		3		3		10

26. Course Requirements:

(e.g.: students should have a computer, internet connection, webcam, account on a specific software/platform…etc.):

27. Course Policies:

A- Attendance policies:

B- Absences from exams and submitting assignments on time:

C- Health and safety procedures:

D- Honesty policy regarding cheating, plagiarism, misbehavior:

E- Grading policy:

F- Available university services that support achievement in the course:

28. References:

A- Required book(s), assigned reading and audio-visuals:

- ❖ Marquis, B.L., & Huston, C.J. (2015). *Leadership roles and management functions in nursing: Theory and application* (8th Ed.). Philadelphia: Lippincott Williams & Wilkins
- ❖ Yoder-Wise. P. S. (2014) *Leading & managing in nursing*. 6th ed. St. Louise, M I :Mosby
- ❖ Davidson,S ., Weberg.D.,O"Grady,T.,&Malloch.K., (2017) .Leadership for evidence-Based Innovation in Nursing and Health professions. MA: Jones& Bartlett

B- Recommended books, materials, and media:

Policies followed in the hospital

29. Additional information:

Name of the Instructor or the Course Coordinator: …………	Signature: ………….…................……	Date: ……...…………
Name of the Head of Quality Assurance Committee/ Department ……………………………………………….	Signature: ………….…................……	Date: ……...…………
Name of the Head of Department ……………………………………………….	Signature: ………….…................……	Date: ……...…………
Name of the Head of Quality Assurance Committee/ School or Center	Signature:	Date:

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Name of the Dean or the Director   Signature: Date:

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